



Job Description

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| Job title | Commercial/Residential Foundation Form Setter |
| Reports to | Foreman |

Job purpose

Set up the forms in which concrete is poured to create walls, pillars and other structures, utilizing various tools and materials to mold concrete according to plan designs.

Duties and responsibilities

- Take ownership of Rusin’s “Core Values.”
- Comply with safety standards and be aware of all surroundings.
- Set the forms that hold concrete to the desired pitch and depth and align them.
- Check the forms that hold the concrete to see that they are properly constructed.
- Spread, level, and smooth concrete using rake, shovel, hand/power trowel, hand/power screed and float.
- Monitor how the wind, heat, or cold affect the curing of the concrete throughout the entire process.
- Produce rough concrete surface using a broom.
- Mold expansion joints and edges using edging tools, jointers and straightedge.
- Clean chipped area, using wire brush and feel and observe surface to determine if it is rough or uneven.
- Apply hardening and sealing compounds to cure surface of concrete and waterproof or restore surface.
- Perform other duties as requested.

Qualifications

- One year of concrete experience is required.
- Minimum one (1) year general construction experience is preferred.
- Must be able to tie rebar/steel, build concrete forms and mix/pour concrete.
- Ability to use all types of hand tools.
- Ability to create effective working relationships with employees and the general public.

Working conditions

- May be expected to travel out of town to work on projects.
- May usually work irregular hours and often work early mornings, weekends, shift work and possibly be on call. Generally, work longer hours in summer.
- Work in all weather conditions such as noisy, wet, cold, hot, dirty, windy and dusty environments.

Physical requirements

- While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand, talk, hear, walk, use of hands and fingers, material handling, operate tools and equipment. The employee is occasionally required to sit, climb, balance, stoop, kneel, crouch and crawl.
- The employee must frequently lift and /or move up to 50 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include near vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

Direct reports

- N/A