



Job Description

Job title	Yard/Equipment Operations Manager
Reports to	Director of Support Services

Job purpose

The purpose of the Yard/Equipment Operations Manager is to provide oversight and leadership to the mechanics, inventory control staff, welder, tools repair and yard staff. This position also manages the organization and cleanliness of the facilities and inventory, as well as planning and supervising repairs and improvements of the facilities.

Duties and Responsibilities

- Leads, directs and manages mechanics, shop and yard staff to ensure internal customer services is delivered, meeting division goals and expectations.
- Ensures mechanics operations are effective and streamlined for cost effectiveness and maintenance of vehicles are up to expected standards.
- Ensures inventory and shop staff purchase materials timely and are prepared daily for field crews - specific rebar prep and window bucks' construction, etc.
- Ensures adequate staffing levels are met to include the development and growth of individuals.
- Creates training materials and SOPs with implementation for various positions and tasks.
- Ensure facilities are maintained in a safe, clean, and working order and enables operations.
- Manages expenses and budget while not hindering operations.
- Performs other duties as assigned.

Qualifications

- Experience in managing and leading others.
- Experience within a Warehouse/Supply chain environment.
- Experience in facilities management.
- Ability to think critically and problem solve.
- PC literate with knowledge and use of Excel.
- Must have a valid driver license with clean driving record.

Key Competencies

- Leadership
- Organizational Skills
- Decision Making
- Problem Solving

Working Conditions

- May usually work irregular hours and either start a shift very early in the morning or early evening according to shift assigned. May be on call or be required to work on a weekend. Additionally, may work longer hours in the summer.
- Work in most weather conditions and in conditions that may be noisy, wet, cold, dirty and dusty.

Physical Requirements

- While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand, talk, hear, walk, use hands and fingers for material handling, operating tools and equipment. The employee is occasionally required to sit, climb, balance, stoop, kneel, crouch and crawl.
- The employee must frequently lift and /or move up to 50 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include near vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

Direct Reports

Yes

Salary Pay Range: \$80k - \$120k DOE

Discretionary Bonus

401k & Profit Sharing Program

Health Insurance

PTO and Holiday Leave