



Dedicated team is seeking an experienced Commercial Project Engineer!

WHAT WE DO

We are men and women who believe it requires investment to be great. We're dedicated to our craft because we know the quality of our effort is seen in the concrete product we create, whether others will see it or not. Although many will never see what is below their flooring, we take great pride in providing the highest quality concrete foundation that not only looks great but will withstand the test of time.

Our team always has top of the line equipment and software to ensure a smooth process. We have been serving Colorado Springs builders, general contractors, and homeowners for 25 years and are looking forward to many more.

THE OPPORTUNITY

The Project Engineer will be the primary and lead engineer on several projects across the Commercial Division: providing support in construction activities by engaging in project controls, purchasing, scheduling, assisting the project manager in expediting material deliveries, estimating/pricing change orders, and reviewing submittals. Additionally, serving in the role as a job-site leader in health and safety, quality of reporting and workmanship, and that all engineering work is completed in a professional and ethical manner.

WHAT YOU WILL BE DOING

- Review plans and specification of upcoming work for accuracy, completeness and constructability. Submit RFI's (requests for information) and/or alternate products for to client and engineer of record in accordance with the project schedule to maintain progress in field
- Document control – Logging and tracking plan changes, ensuring execution teams have the correct most updated plans and that the work is being constructed in accordance with the contract documents
- Reviewing plans and specifications to determine material requirements (quantities and qualities), pricing of materials, etc.
- Order, schedule and work with suppliers as required facilitating the handling and expediting of material deliveries
- Assist in interpretation of drawings and specifications for field crews and craft supervision
- Perform quantity calculations by taking measurements and determining percentage of completed/installed materials and work
- Review reinforcing, post tensioning, mix design and formwork submittals from vendors and subcontractors for accuracy and completeness based on the project design documents
- Build and maintain submittal logs for all assigned projects with submittals dates in accordance with project and contractual requirements
- Manage and coordinate timely submission of submittals from vendors and suppliers in accordance with the project submittals log

- Fully understand estimate(s), contract documents and project scope of work.
- Assist in preparation of purchase orders and subcontracts, performing minor solicitations and purchasing as requested
- Assist in the maintenance of basic project recordkeeping and correspondence functions including daily reports, photographs, requests for information (RFIs), and memorandums
- Assist with entering data into the job cost system and participate in reviewing cost reports with jobsite management
- Assist in generating change orders and as-built data to be reviewed by the Project Manager
- Performs other duties as assigned.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.

WHAT YOU WILL BRING TO OUR ORGANIZATION

- Bachelor's degree in a construction-related field of engineering
- Experience with leadership in some capacity
- Ability to freely access all points of a construction site in wide-ranging climates and environment
- Highly motivated, with a demonstrated passion for excellence and taking initiative
- Strong work ethic, willing to do what it takes to get the job done right the first time
- Demonstrated commitment to ethics and integrity
- Passion for safety, with the ability to help us ensure that nobody gets hurt
- Strong interpersonal, written, and verbal communication skills
- Team player with the ability to work independently to meet deadlines, goals and objectives
- Strong organization, time management, and attention to detail
- Must have a valid Driver's License and a clean driving record

WORKING CONDITIONS & PHYSICAL REQUIREMENTS

- Most work is performed indoor in an office environment with a computer and other typical office tools and equipment.
- Work can be performed outside on construction sites, where PPE will be required along with appropriate clothing and shoes.
- Works in a typical 40 hour work week situation but will be expected to work additional hours in busy seasons and on weekends as applicable.
- Will be required to meet with customers at locations of the customer's choice.
- Will be required to occasionally travel and have flexibility.
- While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand; talk or hear; walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl.
- The employee must frequently lift and/or move up to 30 pounds and occasionally lift and/or move more than 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.



WHAT OUR ORGANIZATION IS PROVIDING

- Salary Pay Range: \$50,000-\$80,000
- Health Insurance
- PTO & Holiday Leave
- 401K/Profit Sharing

Rusin Concrete provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, genetics, veteran status, or other legally protected characteristics. In addition to federal law requirements, Rusin Concrete complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

Rusin Concrete will not discriminate or retaliate against applicants for failing to disclose wage history in accordance with applicable state law.

Rusin Concrete expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status. Improper interference with the ability of Rusin Concrete employees to perform their job duties may result in discipline up to and including discharge.